

Volunteer Position	Responsibilities	Requirements
Childcare Provider	<ul style="list-style-type: none"> *Assisting staff with childcare *Supervise age appropriate educational and recreational activities 	<ul style="list-style-type: none"> *Ability to supervise and relate to children of various ethnic backgrounds *Minimum age 14 *Minimum 4 hours per month for 3 months
Kitchen Volunteer	<ul style="list-style-type: none"> *Organize pantry, refrigerators and freezers *Help prep for occasional meals 	<ul style="list-style-type: none"> *Comfortable working with food *Possess cooking skills *Minimum 1 hour per week for 6 months
Donation Volunteer	<ul style="list-style-type: none"> *Sort donations of food, clothing and household items and organize them in storage areas OR *Pick up donations at local businesses and deliver to Dakota Woodlands 	<ul style="list-style-type: none"> *Minimum 2 hours per month for 3 months *Valid drivers license and clean driving record
Reception Volunteer	<ul style="list-style-type: none"> *Act as communication center for staff and residents *Welcome visitors and accept material donations 	<ul style="list-style-type: none"> *Experience with multiple phone lines *Strong communication skills *Able to work with diverse ethnic backgrounds *Minimum 2 hours per month for 6 months
GED Tutor	<ul style="list-style-type: none"> *Prepare/motivate adult Residents for the GED exam *Create lesson plans 	<ul style="list-style-type: none"> *Teaching or tutoring experience *Able to build rapport with people of all ethnic backgrounds *Minimum 1 hour per week during school year
Children's Tutor	<ul style="list-style-type: none"> *Assist children with homework assignments *Motivate children to learn 	<ul style="list-style-type: none"> *Tutoring or parenting experience *Able to build rapport with young people of diverse ethnic backgrounds *Minimum of 1 hour per week during school year
Fundraising committee member	<ul style="list-style-type: none"> *Make contacts with organizations and businesses to elicit support for our work *Maintain accurate records of donors & sponsorships *Brainstorm and implement new ideas 	<ul style="list-style-type: none"> *Experience with Excel and Word *Ability to prioritize time sensitive tasks *Seasonal- as needed
Garden/grounds Volunteer	<ul style="list-style-type: none"> *Mow and edge lawn, control weeds *Water vegetable garden and flowers *Harvest produce when ripe 	<ul style="list-style-type: none"> *Experience with power mower/weed whipper *Experience growing vegetables helpful *Seasonal-1 hour per week May-September